

Introducing

Microsoft 365

A complete, intelligent solution to empower employees to be creative and work together, securely.

Office 365
Windows 10
Enterprise Mobility + Security



Microsoft 365: Universal Toolkit for Teamwork

Outlook



Email & Calendar

SharePoint



Intranets & Content Management

Yammer



Connect Across the Organization

Office Apps



Co-Author

Teams



Hub for Teamwork

Office 365 Groups

Single team membership across apps and services

Microsoft Graph

Suite-wide intelligence connecting people and content

Security and Compliance

Centralized policy management

Microsoft 365 Teamwork Use Case Guidance

Outlook	SharePoint	Yammer	Office Apps	Teams
Email & Calendar	Intranets & Content Management	Connect and engage across the Org	Co-Author	Hub for Teamwork
EXAMPLE USE CASES				
<ul style="list-style-type: none"> Upgrade a DL to a group inbox with shared notes and files Share updates with a group in email Keep a group in sync with a shared calendar 	<ul style="list-style-type: none"> Create a company intranet to share news and resources Customize a team site to automate document workflows and share lists Share and work together on all files with OneDrive 	<ul style="list-style-type: none"> Create a community around topics of interest or areas of practice Drive initiatives for cross-organizational innovation Foster two-way engagement between leadership and employees including Firstline workers 	<ul style="list-style-type: none"> See who's in the file with you Work together with real time co-authoring Track what's changed with version history 	<ul style="list-style-type: none"> Iterate on a project with individual team Chat, calls, and meetings for todays teams Office 365 apps built-in

